

Date: June 09, 2025

To, National Stock Exchange of India Limited ("NSE") Listing Department Exchange Plaza, C-1 Block G, Bandra Kurla Complex Bandra [E], Mumbai – 400051	To, BSE Limited ("BSE") Listing Department Corporate Relationship Department Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400 001
NSE Scrip Symbol: AWFIS	BSE Scrip Code: 544181
ISIN: INE108V01019	ISIN: INE108V01019

SUBJECT: Intimation under Regulation 30 of SEBI (LODR) Regulations, 2015: Notice of Postal Ballot and Remote E-Voting.

Dear Sir/Ma'am,

This is to inform that the Company is conducting Postal Ballot for seeking the approval of Members of the Company through postal ballot via remote e-voting on the following Items:

S. No.	Particulars
1.	To re-classify the status of Peak XV Partners Investments V and persons belonging to its Promoter Group from 'Promoter and Promoter Group' category to 'Public' category
2.	Amendment to the Object Clause of Memorandum of Association of the Company

The said Notice is also available on the website of the Company <https://www.awfis.com/investor-relations/initial-public-offer/compnayAnnouncement> and on the website of National Securities Depository Limited ("NSDL"): www.evoting.nsdl.com.

In accordance with applicable laws and circulars issued by MCA and SEBI, the said Notice is being sent by an e-mail on June 09, 2025 only to those eligible Members who have already registered their e-mail address with the Depositories / their depository participant / the Company's Registrar and Share Transfer Agents Bigshare Services Private Limited / the Company as on Friday, June 06, 2025 ("Cut-off Date"). The communication of assent/ dissent of the members on the resolutions proposed in the Notice will only take place through the remote e-voting system.

The Company has appointed NSDL for facilitating e-voting to enable the members to cast their votes electronically. The remote e-voting period shall commence on Tuesday, June 10, 2025 at 09:00 a.m. and shall end on Wednesday, July 09, 2025 at 05:00 p.m. (both days inclusive).

The results of the postal ballot shall be declared on or before Friday, July 11, 2025. Further, the results along with the scrutinizer's report shall be placed on the website of the Company i.e. www.awfis.com and shall also be communicated to and placed on the websites of BSE Ltd. i.e. www.bseindia.com and National Stock Exchange of India Ltd. i.e. www.nseindia.com.

Corporate and Regd. Office

Awfis Space Solutions Limited
C-28-29, Kissan Bhawan, Qutab Institutional Area, New Delhi – 110016
www.awfis.com | **Email:** info@awfis.com | **Phone:** 011- 69000657



You are requested to kindly take the above information on record

Thanking You,

For Awfis Space Solutions Limited

Amit Kumar

Company Secretary and Compliance Officer

M. No. A31237

Add: C-28 and 29 Kissan Bhawan Qutub Institutional Area New Delhi 110016

Corporate and Regd. Office

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CIN: L74999DL2014PLC274236



Awfis Space Solutions Limited

Corporate Identity Number: L74999DL2014PLC274236

Registered & Corporate Office: C - 28 & 29, Kissan Bhawan, Qutab Institutional Area, New Delhi 110 016, India
Website: www.awfis.com, Email: cs.corp@awfis.com, Telephone: +91 11 4106 1878

POSTAL BALLOT NOTICE

[Pursuant to Section 110 of the Companies Act, 2013 read with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014]

Dear Member(s),

Notice is hereby given to the members of **Awfis Space Solutions Limited** (the "Company") that pursuant to the provisions of Sections 108 and 110, and other applicable provisions of the Companies Act, 2013, as amended ("**the Act**"), read Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014 ("**Rules**"), the relaxations and clarifications issued by the Ministry of Corporate Affairs vide General Circular No. 14/2020 dated April 8, 2020 read with General Circular No. 17/2020 dated April 13, 2020, General Circular No. 22/2020 dated June 15, 2020, General Circular No. 33/2020 dated September 28, 2020, General Circular No. 39/2020 dated December 31, 2020, General Circular No. 10/2021 dated June 23, 2021, General Circular No. 20/2021 dated December 8, 2021, General Circular No. 3/2022 dated May 5, 2022, General Circular No. 11/2022 dated December 28, 2022, General Circular No. 9/2023 dated September 25, 2023 and General Circular No 09/2024 dated September 19, 2024 ("**MCA Circulars**") and other applicable provisions of the Act and the Rules, MCA Circulars and Notifications issued by the Ministry of Corporate Affairs, Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("**Listing Regulations**"), and any other applicable provision of Listing Regulations, any circular issued by the Securities and Exchange Board of India ("**SEBI**"), Secretarial Standards issued by the Institute of Company Secretaries of India on General Meeting ("**SS-2**") and other applicable laws and regulations (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), following resolutions be passed by the members of the Company (as on the Cut-off Date), through postal ballot ("**the Postal Ballot**") only by way of remote e-voting ("**e-voting**"):

S. No.	Particulars
1.	To re-classify the status of Peak XV Partners Investments V and persons belonging to its Promoter Group from 'Promoter and Promoter Group' category to 'Public' category
2.	Amendment to the Object Clause of Memorandum of Association of the Company

An Explanatory Statement pertaining to the said resolutions setting out the material facts and the reasons / rationale thereof form part of this Postal Ballot Notice ("**the Notice**" or "**the Postal Ballot Notice**").

In compliance with Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended and pursuant to the provisions of Sections 108 and 110 of the Act read with the rules framed thereunder and the relevant MCA Circulars, the manner of voting on the proposed resolutions are only through to e-voting i.e., by casting vote electronically instead of submitting postal ballot form.

In line with above referred MCA Circulars, the Postal Ballot Notice and instructions for e-voting are being sent only through electronic mode to those members whose email address is registered with the Company / Depository Participant("DP") as on Friday, June 06, 2025.

The Board of Directors of the Company has appointed Mr. Rupinder Singh Bhatia, Practicing Company Secretary (Membership No. FCS- 2599, CP No. F2514) as the Scrutinizer for conducting the Postal Ballot process through e-voting, in a fair and transparent manner.

In compliance with the provisions of Sections 108 and 110 of the Act read with Rule 20 and 22 of the Management Rules, Regulation 44 of the LODR Regulations, and SS- 2, the Company has provided e-voting facility to its members to cast their votes electronically. The detailed procedure with respect to e-voting is mentioned in this Notice. The Company has engaged the National Securities Depository Limited (“NSDL”) for facilitating e-voting.

Members desiring to exercise their votes are requested to carefully read the instructions indicated in this Notice and record their assent (FOR) or dissent (AGAINST) by following the procedure as stated in the Notes forming part of the Notice.

The e-voting facility will be available during the following period:

Commencement of e-voting period	Tuesday, June 10, 2025 at 09:00 a.m. (Indian Standard Time)
Conclusion of e-voting period	Wednesday, July 09, 2025 at 05:00 p.m. (Indian Standard Time)
Cut-off date for eligibility to vote	Friday, June 06, 2025

The e-voting facility will be disabled by NSDL immediately after 05:00 p.m. (Indian Standard Time) on **Wednesday, July 09, 2025** and will be disallowed thereafter.

The last date of e-voting, i.e. **Wednesday, July 09, 2025 at 05:00 p.m. (Indian Standard Time)**, shall be the date on which the resolution would be deemed to have been passed.

SPECIAL BUSINESSES:

Item No. 1: To re-classify the status of Peak XV Partners Investments V and persons belonging to its Promoter Group from ‘Promoter and Promoter Group’ category to ‘Public’ category

To consider and to give assent or dissent to the following resolution as an ordinary resolution:

“RESOLVED THAT pursuant to reclassification request letter dated January 07, 2025 received from Peak XV Partners Investments V (Peak XV) under Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI LODR Regulations”) seeking reclassification of Peak XV and persons belonging to its Promoter Group from ‘Promoter and Promoter Group’ category to ‘Public’ category, as amended from time to time, upon recommendations of the Board and approval of National Stock Exchange India Limited and BSE Limited (“Stock Exchanges”), consent of the Members be and is hereby accorded for reclassification of the status of following persons who are presently part of ‘Promoter and Promoter Group’ to ‘Public’ category:

S. No.	Name	Category	Number of Equity Share Held as on the date of request seeking reclassification	% of Shareholding
1.	Peak XV Partners Investments V	Promoter	2315525	3.269
2.	Amogha Polymers India Private Limited	Promoter Group	Nil	Nil
3.	Cue Learn Private Limited	Promoter Group	Nil	Nil

4.	Digital Technologies Limited	Promoter Group	Nil	Nil
5.	Faces Investment Holdings	Promoter Group	Nil	Nil
6.	Finova Capital Private Limited	Promoter Group	Nil	Nil
7.	Fintech Blue Solutions Private Limited	Promoter Group	Nil	Nil
8.	Insider SG Pte. Ltd	Promoter Group	Nil	Nil
9.	Loconav, Inc	Promoter Group	Nil	Nil
10.	M-League Limited	Promoter Group	Nil	Nil
11.	Minions Ventures Private Limited	Promoter Group	Nil	Nil
12.	Mycash Fintech Pte. Ltd	Promoter Group	Nil	Nil
13.	Nugit Pte. Ltd	Promoter Group	Nil	Nil
14.	Oncostem Pte Ltd	Promoter Group	Nil	Nil
15.	Rupeek Fintech Private Limited	Promoter Group	Nil	Nil
16.	Trust IQ Pte. Ltd	Promoter Group	Nil	Nil
17.	Vymo Inc.	Promoter Group	Nil	Nil
18.	Peak XV Partners V Limited	Promoter Group	Nil	Nil
TOTAL			2315525	3.269

Item No. 2: Amendment to the Object Clause of Memorandum of Association of the Company

To consider and to give assent or dissent to the following resolution as a Special Resolution:

“RESOLVED THAT pursuant to the provisions of Section 13 and other applicable provisions, if any, of Companies Act, 2013, (including any statutory modifications or re-enactment thereof, for the time being in force), and the rules framed there under, consent of the members of the Company be and is hereby accorded, to alter/amend the main Object clause i.e. Clause III(A) of the Memorandum of Association of Company by adding the following new sub-clause as sub-clause No. 7 after the existing sub-clause No. 6 :

“7. To carry on business in India or elsewhere as manufacturers, producers, processors, repairers, cleaners, assemblers, importers, exporters, traders, retailers, wholesalers, suppliers, indenters, packers, movers, stockists, agents, sub-agents, merchants, distributors, consignors, jobbers, brokers or otherwise deal in all kinds of furniture for house, office, industry or otherwise made up of wood, steel, glass, metal, alloy, leather, plastic fibre, rubber, or any other material with or without upholstery, including but not restricted to as furnishers, and upholsterers, carpets, rugs, and other floor coverings, wood blocks, for floorings, boxes, windows, doors, tool handlers, panelling, wood work, household utensils and machines, china and glass goods, curtains, blinds, and other furnishing of all kinds and all cleaning and other materials and articles capable of being used in maintenance and repairs of such articles and equipments.”

RESOLVED FURTHER THAT the Board of Directors of the Company be and are hereby severally authorized to file all the necessary forms and / or returns and make an application to the ROC and / or to Central Government, and / or any other statutory authorities, to act, represent and/or appear before any statutory authorities for and on behalf of the Company, to delegate all or any of the aforesaid powers in favour of any person(s) / official(s) etc., and to do

all such acts, deeds, matters and things as may be considered necessary, expedient, usual or proper to give effect to this Resolution.”

**By Order of the Board
For Awfis Space Solutions Limited**

**Sd/-
Amit Kumar
Company Secretary and Compliance Officer
ACS No. A31237**

**Date: June 09, 2025
Place: New Delhi**

Notes:

- 1) The explanatory statement pursuant to Section 102 read with Section 110 of the Act, and Secretarial Standards on General Meetings (SS-2) stating all material facts and the reason/ rationale for proposed resolution is annexed herewith.
- 2) In compliance with Regulation 44 of the LODR Regulations and pursuant to the provisions of Sections 108 and 110 of the Act read with the Rules framed thereunder and the MCA Circulars, the manner of voting on the proposed resolutions are restricted only to e-voting i.e., by casting votes electronically instead of submitting the postal ballot form. Accordingly, the physical copy of the notice along with the postal ballot form and the pre-paid business reply envelope are not being sent to the members. The communication of the assent or dissent of the members would only take place through the e-voting system.
- 3) Once the vote on the resolution is cast by the member, he / she shall not be allowed to change it subsequently. The voting rights of members shall be in proportion to their shares in the paid-up equity share capital of the Company as on Friday, June 06, 2025, being the Cut-off Date fixed for this purpose. A person who is not a member as on the Cut-off Date should treat this Postal Ballot Notice for informational purposes only.
- 4) The resolution passed by the members through postal ballot are deemed to have been passed as if they are passed at a general meeting of the members.
- 5) The Scrutinizer will submit his report to the Chairman or any other person authorized by the Chairman after the completion of scrutiny of the e-voting, and the result of the e-voting by Postal Ballot will be announced within 48 hours from the conclusion of e-voting i.e. on or before 05.00 p.m. Indian Standard Time on Friday, July 11, 2025 and will also be displayed on the Company's website i.e. www.awfis.com, on the website of NSDL i.e. www.evoting.nsdl.com, and communicated to the stock exchanges where the share of the company are listed . The results will also be displayed on notice board at the Registered Office of the Company at C-28-29, Kissan Bhawan, Qutab Institutional Area, South Delhi, New Delhi, India - 110016.
- 6) All the material documents referred to in the explanatory statement will be available for inspection at the registered office of the Company on all working days (except Saturday & Sunday) between 11:00 a.m. to 01:00 p.m. from the date of dispatch until the last date for receipt of votes by postal ballot/e-voting. Members may send their requests to cs.corp@awfis.com having subject line of "Inspection of Documents" from their registered e-mail address mentioning their names, folio numbers, DP ID and Client ID during the voting period.
- 7) Members holding shares in electronic mode, who have not registered their email addresses are requested to register their email addresses with their respective Depository Participant (DP). Members holding shares in physical mode are requested to update their email addresses with the Company's RTA.
- 8) Members may follow the process detailed below for availing update services from Registrar and Transfer Agent:

Type of Holder	Process to be followed
Physical	For availing the following investor services, send a written request in the prescribed forms to the Registrar and Transfer Agent of the Company
Demat	Please contact your DP and register your email address and bank account details in your demat account, as per the process advised by your DP.

- 9) SEBI has mandated the submission of PAN, KYC details and nomination by holders of physical securities and linking PAN with Aadhaar vide its circulars dated March 16, 2023, and November 17, 2023. Shareholders are requested to submit their PAN, KYC and nomination details to the Company's Big Share Services Private Limited ("RTA") either by email to bssdelhi@bigshareonline.com or by post to, Office No S6-2, 6th Floor, Pinnacle Business Park, Next to Ahura Centre, Mahakali Caves Road, Andheri (East), Mumbai 400 093, Maharashtra, India Members holding shares in electronic form are requested to submit their PAN to their depository participant(s).
- 10) For any queries or grievances pertaining to e-voting, shareholders are requested to contact Bigshare Services Private Limited either by email at bssdelhi@bigshareonline.com or by post at 302, Kusal Bazar, 32-33, Nehru Place, New Delhi-110053. Shareholders can also contact: Pallavi Mhatre, Senior Manager, National Securities Depository Limited, 4th Floor, A Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai-400013, India, Contact details: evoting@nsdl.com Contact number- 022 - 4886 7000 and 022 - 2499 7000.
- 11) SEBI vide its Master Circular SEBI/HO/OIAE/OIAE_ IAD-1/P/CIR/2023/14 dated August 11, 2023, has introduced Online Dispute Resolution (ODR), which is in addition to the existing SCORES platform which can be utilized by the investors and the Company for dispute resolution. Please note that the investors can initiate dispute resolution through the ODR portal only after exhausting the option to resolve dispute with the Company and on the SCORES platform.
- 12) The process for initiation of Dispute Resolution process is enumerated below:
- i. An investor/client shall first take up his/ her grievance with the Market Participant by lodging a complaint directly with the concerned Market Participant.
 - ii. If the grievance is not redressed satisfactorily the investor/shareholder may escalate the same through the SCORES Portal (www.scores.gov.in) in accordance with SCORES Guidelines.
 - iii. If the investor/client is still not satisfied with the outcome, he/she can initiate dispute resolution through the ODR Portal. Alternatively, the investor/client can initiate dispute resolution through the ODR Portal if the grievance lodged with the concerned Market Participant was not satisfactorily resolved or at any stage of the subsequent escalations (prior to or at the end of such escalation/s). For more information shareholders are requested to visit the weblink <https://smartodr.in/login>.
- 13) Process to cast votes through e-voting:

The way to vote electronically on NSDL e-voting system consists of "Two Steps" which is mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none"> 1. For OTP based login you can click on https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp. You will have to enter your 8-digit DP ID, 8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period. 2. Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period. 3. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select “Register Online for IDeAS Portal” or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp 4. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period. 5. Shareholders/Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience. <div style="text-align: center;"> <p>NSDL Mobile App is available on</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>App Store</p> </div> <div style="text-align: center;">  <p>Google Play</p> </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div> </div> </div>

Individual Shareholders holding securities in demat mode with CDSL	<ol style="list-style-type: none"> 1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi / Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then user your existing my easi username & password. 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800-21-09911

B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
4. *Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.*
5. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

6. Password details for shareholders other than Individual shareholders are given below:

- a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the ‘initial password’ which was communicated to you. Once you retrieve your ‘initial password’, you need to enter the ‘initial password’ and the system will force you to change your password.
- c) How to retrieve your ‘initial password’?
 - (i) If your email ID is registered in your demat account or with the company, your ‘initial password’ is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of

client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

(ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered

7. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "**Forgot User Details/Password?**" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password?**" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
8. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
9. Now, you will have to click on "Login" button.
10. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system.

How to cast your vote electronically on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to rsbhatiacs@aol.com with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "**Upload Board Resolution / Authority Letter**" displayed under "**e-Voting**" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "**Forgot User Details/Password?**" or "**Physical User Reset Password?**" option available on www.evoting.nsdl.com to reset the password.

3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on : 022 - 4886 7000 or send a request to (Ms Pallavi Mahatre) at evoting@nsdl.com

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolution set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to cs.corp@awfis.com.
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) cs.corp@awfis.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A) i.e. Login method for e-Voting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

EXPLANATORY STATEMENT PURSUANT TO SECTIONS 102(1) AND 110 OF THE COMPANIES ACT, 2013**Item No. 1**

Pursuant to Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 ("SEBI LODR Regulations"), the Company has received a request letter dated January 07, 2025, from Peak XV seeking reclassification of **Peak XV Partners Investments V and persons belonging to the its Promoter Group from 'Promoter and Promoter Group' category to 'Public' category** . List of Promoter and Promoter Group seeking reclassification is given in table below:

S. No.	Name	Category	Number of Equity Share Held as on the date of request seeking reclassification	% of Shareholding on the date of submission of request letter
1.	Peak XV Partners Investments V	Promoter	2315525	3.269
2.	Amogha Polymers India Private Limited	Promoter Group	Nil	Nil
3.	Cue Learn Private Limited	Promoter Group	Nil	Nil
4.	Digital Technologies Limited	Promoter Group	Nil	Nil
5.	Faces Investment Holdings	Promoter Group	Nil	Nil
6.	Finova Capital Private Limited	Promoter Group	Nil	Nil
7.	Fintech Blue Solutions Private Limited	Promoter Group	Nil	Nil
8.	Insider SG Pte. Ltd	Promoter Group	Nil	Nil
9.	Loconav, Inc	Promoter Group	Nil	Nil
10.	M-League Limited	Promoter Group	Nil	Nil
11.	Minions Ventures Private Limited	Promoter Group	Nil	Nil
12.	Mycash Fintech Pte. Ltd	Promoter Group	Nil	Nil
13.	Nugit Pte. Ltd	Promoter Group	Nil	Nil
14.	Oncostem Pte Ltd	Promoter Group	Nil	Nil
15.	Rupeek Fintech Private Limited	Promoter Group	Nil	Nil
16.	Trust IQ Pte. Ltd	Promoter Group	Nil	Nil
17.	Vymo Inc.	Promoter Group	Nil	Nil
18.	Peak XV Partners V Limited	Promoter Group	Nil	Nil
TOTAL			2315525	3.269

In their letter Peak XV (together with **persons belonging to its Promoter Group**) have confirmed that pursuant to the provisions of Regulation 31A(3)(b) of the SEBI LODR Regulations:

- a. they do not hold more than 10% of the voting rights in the Company.
- b. they do not exercise control over the affairs of the Company directly or indirectly.
- c. Peak XV and **persons belonging to its Promoter Group** do not have any special rights with the Company through both formal or informal arrangements including through any shareholder agreements.
- d. They are not on the Board of Directors of the Company and are not represented on the Board (including not having a nominee director) of the Company.
- e. They are not acting as key managerial personnel in the Company.
- f. They are not 'wilful defaulter' as per the Reserve Bank of India Guidelines; and g) is not fugitive economic offender

The copy of request letter has been disseminated to the stock exchanges and is publicly available at www.bseindia.com , www.nseindia.com and in the website of the Company at www.awfis.com.

Further, Peak XV and **persons belonging to the its Promoter Group** have also confirmed that subsequent to reclassification, they would/their Promoter Group would continue to comply with the requirements as mentioned in Regulation 31A (4) of the SEBI LODR Regulations post such reclassification from 'Promoter and Promoter Group' category to 'Public' category.

The Board of Directors at its meeting held on February 11, 2025 reviewed the request and was of the view that:

- a. Peak XV Partners Investments V and **persons belonging to its Promoter Group** holds 2,315,525 equity shares of face value ₹10 each, constituting 3.269% of the total equity share capital of the Company.
- b. They are not directly or indirectly associated with the business of the Company and do not exert influence over business or policy decisions.
- c. receipt of valid application from Peak XV Partners Investments V (Formerly known as SCI Investments V) along with justification thereof and confirmation that they meet all criteria specified under Regulation 31A of the SEBI LODR Regulations for reclassification.
- d. accordingly, it will be appropriate to reclassify Peak XV Partners Investments V (Formerly known as SCI Investments V), names of seventeen other identities (**persons belonging to its Promoter Group**) from the 'Promoter(s) Group' category to the 'Public' category.

Pursuant to Regulation 31A of the SEBI LODR Regulations, and upon consideration and approval of the Board of Directors, an application for such reclassification was made to the Stock Exchanges. The Stock Exchanges have granted their no objection vide letter no LIST/COMP/AP/191/2025-26 dated June 2, 2025 from BSE Limited and NSE/LIST/COMP/AWFIS/471/2025-2026 dated June 2, 2025 from National Stock Exchange of India Limited for the proposed reclassification, and has been disseminated to the stock exchanges and is publicly available at www.bseindia.com , www.nseindia.com and in the website of the Company at www.awfis.com.

As per Regulation 31A of SEBI LODR Regulations, reclassification of status of Promoters shall require approval of shareholders by way of an ordinary resolution.

None of the Directors or Key Managerial Person or their relatives are concerned or interested financially or otherwise in this resolution.

Being the Promoter and Shareholder of Company, Peak XV and persons belonging to its Promoter Group is interested in the resolution to the extent of their shareholding in the Company.

The Board of Directors recommend the resolution as set out at **Item no. 1** for your approval as an ordinary resolution.

Item No. 2

The Company is presently engaged in the business of providing coworking spaces and related services. In order to support its core operations and reduce costs associated with setting up and furnishing its coworking centres, the Board proposes to expand the scope of the Company's objects clause in the Memorandum of Association to include manufacturing, trading, assembling, importing, exporting, and dealing in all kinds of furniture and furnishing materials.

The proposed addition will enable the Company to directly engage in the sourcing, production, and sale of furniture, fixtures, and related goods required for setting up coworking spaces. This vertical integration is expected to bring in significant cost efficiencies in the setup and maintenance of coworking centres. Furthermore, the proposed object clause also opens up a new business opportunity for the Company to supply complete office furniture and furnishing solutions to third-party clients, thereby creating an additional revenue stream.

The expanded object clause will empower the Company to deal in furniture made from various materials such as wood, steel, glass, leather, plastic, rubber, fibre, etc., and related furnishings like carpets, rugs, curtains, blinds, and office décor items. It will also allow the Company to offer ancillary services such as repair, cleaning, upholstery, packing, and moving services in connection with the furniture and furnishings business.

The Board believes that this strategic move will contribute positively to the overall growth and profitability of the Company

A copy of the altered Memorandum of Association is available for inspection by the members at the registered office of the Company during business hours.

The Board recommends the passing of the resolution as a Special Resolution.

None of the Directors, Key Managerial Personnel, or their relatives is, in any way, concerned or interested financially or otherwise in the proposed resolution.

**By Order of the Board
For Awfis Space Solutions Limited**

**Sd/-
Amit Kumar
Company Secretary and Compliance officer
M No. A31237
Date: June 09, 2025
Place: New Delhi**